



HARVARD SEWER & WATER COMMISSIONS

MINUTES

Wednesday, November 20, 2013
Town Hall Meeting Room

Cindy Russo, Chair Kyle Hedrick Rick Maiore

Present

Commissioners: Cindy Russo; Kyle Hedrick, Rick Maiore

Others: Sharon McCarthy, East Bare Hill Road; Tim Bragan, Town Administrator; Paige O'Brien

The meeting was called to order by Mr. Maiore at 9:05 a.m.

Review & Approve Minutes of

- **11/6/2013** – Mr. Hedrick moves to accept as presented. Mr. Maiore seconds. Vote, aye, unanimous

Board of Health Update

Board member, Ms. McCarthy reported that the MA Water Pollution Abatement Trust has approved Harvard's application for the DEP's Community Septic Management Program (CSMP). The process has been delayed by 4 months, Ms. McCarthy explained, because an important document had gotten lost along the way. Ms. McCarthy made a case to the Commission requesting that applicants wishing to connect to town sewer and applying after January 9, 2014, receive the 2013 connection rate of \$1000 and are waived from the inspection fees. (In the second year, the connection fee increases to \$2000 and the inspection fee is no longer waived). The Commission will consider this and reflect upon wording of the current rules and regulations; discussion for a possible amendment will take place at the next meeting.

Review Pending Applications for Connection Permits

- **25 Fairbank Street** – Clarke; Mr. Maiore makes a motion to accept application; Mr. Hedrick seconds; vote, aye, unanimous.
- **9 Massachusetts Avenue** – Warren Family Trust; Mr. Maiore makes a motion to accept application; Mr. Hedrick seconds; vote, aye, unanimous.
- **28 Fairbank Street** – Magrath; Commission needs more information regarding septic system; Mr. Bragan will consult with health inspector, Ira Grossman.

Town Administrator's Report & Update

On November 19 the BOS approved the change in use request by the Harvard Congregational Church, 5 Still River Road. (Motion granted by the Commission on November 6, 2013.)

Review Pending Applications for Drain Layer's Licenses

- No applications to approve.

Consider Any Issues Relating to Connections

- 18 Fairbank Street – Mr. Bragan recommended a joint meeting with himself, a member each from the Sewer Commission and Board of Health, as well as Mr. Grossman and property owner, Mr. Carley.

- 7 Still River Road - Ms. O'Brien updated the Commission that the Board of Health has granted the property owners a 6-month extension to connect to town sewer; the new deadline for connection is May 12, 2014.

DigSafe

The Commission agreed, based on Mr. Hedrick's recommendation, to offer only one map on the DigSafe website. Application completion will continue at the next meeting.

Water Commission

➤ **Rules & Regulations**

Ms. Russo sent the other Commissioners a rough word draft and has requested their edits and additions. New draft will be reviewed at the next meeting.

Other

The Commission agreed to combine the Water and Sewer Commission homepages of the town website so users can view the collective agendas + minutes and have convenient access to all related documents.

Ms. Russo motioned to adjourn at 9:50 a.m.; Mr. Hedrick seconds; vote aye, unanimous.

The next scheduled Commission meeting is Wednesday, December 4, 2013
9 a.m. in the town hall meeting room.

Respectfully submitted by Paige O'Brien